



Fiesta Especial 2012

April 20th and 21st

10:00 a.m. to 10:00 p.m.

Rackspace Parking Lot

5000 Walzem Rd., San Antonio, Texas

Background

Fiesta Especial is an official Fiesta San Antonio event created for children and adults with physical, cognitive and developmental differences and the family and friends who love them.

Proceeds from this event support charitable, non-profit programs that improve the lives of children and adults with disabilities in our local community throughout the year.

Students at River City Christian School (RCCS) began Fiesta Especial in 2003 and turned it into an official Fiesta event in 2006. Until 2009, Fiesta Especial was held at the RCCS campus on Blanco Road. Fiesta Especial 2012 is being organized and hosted by four organizations that provide services and information for children and adults with special needs: River City Christian School, Reaching Maximum Independence (RMI), disABILITYsa.org and u|ability, a special needs ministry of University UMC. This year we are working with Rackspace to hold Fiesta Especial on their parking lot at Walzem and I-35.

Event Details

Join the SA special-needs community for a family-friendly Fiesta experience for people of all ages and abilities. Enjoy virtual/simulated rides, music, dancing, food, games, crafts and much, much more at this alcohol & tobacco-free event. Local businesses and organizations serving children and adults with special needs will have booths with information and answers to questions about their programs and products.

Celebration Outreach takes place from 10 a.m. to 2 p.m. each day. Local schools, group homes, day programs, children's homes and senior living centers are invited to come out and receive \$5.00 in complimentary game/ride tickets with purchase of general admission. More information: 210-384-0297.

There will be a shoebox parade at 11am during the Friday, April 20th Celebration Outreach event where guests are invited to decorate shoebox floats, wagons, wheelchairs or walkers for the parade.

After 2 p.m. on April 20th and from 10 a.m.-10 p.m. on April 21st, General Admission is \$5.00 per person. Special vouchers are not valid for use after 2 p.m. All food, game and ride tickets are sold separately. For more information, visit www.fiestaespecial.com.

Fiesta Especial Royal Court

For 2012, Fiesta Especial is adding a Royal Court consisting of a King and Queen, a Prince and Princess, two Dukes and Duchesses and four Pages. The members of the Royal Court will be selected through a fundraising process that gives organizations serving people with disabilities a chance to raise money and awareness for their mission or a nonprofit partner.

Contest runs November 2nd, 2011 – January 31st, 2012. The coronation for the Fiesta Especial Royal Court will be held at the Hand in Hand Runway Benefit on February 18th at Morgan's Wonderland. Tickets to this event are sold separately.

Fiesta Especial Parade

On Saturday, April 21st, Fiesta Especial will add an official parade within the City of Windcrest that will feature our mascot (Pedro the Piñata), the Fiesta Especial Royal Court, representatives from organizations serving people with disabilities and representatives and royalty from other official events.

Fiesta Especial 2012

Date Received
Office Use Only

An official Fiesta event especially for people with special needs and their families
April 20th – 21st, 2011 at Rackspace | 5000 Walzem | 10:00 a.m. – 10:00 p.m.

Vendor Registration

Please check organization type: Nonprofit (501(c)3) Business (for profit) Service Org.

Type of vendor booth requested: Selection of food/game/merch. types will not be broadly duplicated. **Choice availability is on a first come, first serve basis.**

Nonprofit food beverage game craft activity

Fee – 20% of revenues generated from booth sales on the day of the event. A fee of \$25 must be paid with registration to secure your space, but will be deducted from total due to Fiesta Especial. (*\$50 Fee must be submitted separately with food permit application.*)

Business food beverage

Fee – 20% of revenues generated from booth sales on the day of the event. A fee of \$100 must be paid with registration to secure your space, but will be deducted from total due to Fiesta Especial. (*\$50 Fee must be submitted separately with food permit application.*)

Civic Minded Business or Service Org. food beverage game

Fee – 20% of revenues generated from booth sales on the day of the event. A fee of \$25 must be paid with registration to secure your space, but will be deducted from total due to Fiesta Especial. Balance of revenue will be paid directly to the 501(c)3 charity designated by the business or service organization. (*\$50 Fee must be submitted separately with food permit application.*)

Bazaar Vendor: Fee- \$150/day. The total fee (\$150 – 1 day or \$300 – 2 days) must be paid w/ registration.

Additional Options: \$14 Table Rental X ____ = \$____ \$2 Chair Rental X ____ = \$____ \$100 Tent Rental \$10 Electricity
Additional Fees must be paid in addition to the deposit, be submitted with your registration and are not deducted from your total due. **Deadline on rentals: Wed, Mar 28th.**

Days of Participation: Both Days Friday Only, April 20th Saturday Only, April 21st

Name _____

Business/Nonprofit Name _____

Address _____ City _____ State _____ Zip _____

Day Phone _____ Cell Phone _____

Fax # _____ Email _____

Designated 501(c)3 (for the civic minded business or service org option only): _____

Food & Beverage Vendors – vendors selling prepared or pre-packaged food/beverages must comply with the regulations for a Temporary Food Establishment permit from the City of Windcrest Health. Each vendor must supply their own table/chairs/tents. Please indicate type of food/beverage to be sold and space, electrical or other requirements _____

Game Vendors – game vendors must provide small giveaway items for all players and special prizes for game winners. Examples of giveaways are candy, stickers or promotional items with the logo of a nonprofit or business. Prizes for winners must have value to the general public such as stuffed animals, shirts, caps, etc. Please be sure to have a selection of prizes that are appropriate for people of all ages and abilities. Each vendor must supply their own table/chairs/tents. Please provide a description of the game and space, electrical or other requirements _____

Bazaar Vendors – bazaar vendors are responsible for the set-up and dismantling of their booth at the event. Fiesta Especial prohibits the sale of items that are not appropriate for a family friendly, weapon-free, alcohol-free and drug-free environment. Each vendor must supply their own table/chairs/tents. Please provide a description of the items you will be selling _____

Space is limited and food, beverages, games and crafts must be approved prior to booth confirmation.

www.FiestaEspecial.com | (210) 656-0199 Fax | For questions, email Melanie@RMIHomes.org or call (210) 656-6674 ext. 101.
Mail checks payable to: RMI, Attn: Melanie Cawthon, 6336 Montgomery Dr., San Antonio, TX, 78239



Fiesta Especial 2012

Fiesta Especial Vendor Agreement

This Agreement is by and between _____ (hereinafter “Vendor”) and Fiesta Especial. Fiesta Especial is conducted in partnership between River City Christian School, Reaching Maximum Independence, Inc, disABILITYsa.org and u|ability.

The undersigned (Vendor) agrees to the terms of this Agreement and understands that this is not a binding contract until executed below by an authorized representative of Fiesta Especial.

Agreement: Vendor will provide _____ (type of food or games) for Fiesta Especial on April 20th and April 21st, 2012 at Rackspace.

Event Fee: Vendor agrees that Fiesta Especial will retain 20% of any food/game tickets collected by the Vendor on the day of the event, less any registration fees collected prior to the event.

Activity/Game/Food Sales: Vendor agrees to accept only food/game tickets sold by Fiesta Especial as payment for any services, products or activities provided by the Vendor between the hours of 10:00 a.m. and 10:00 p.m. on each day of the event.

Charitable Intent: Ride/Activity/Game Vendors agree to accept the special “Free Ride/Game” tickets used in promotion for children and adults with special needs during the hours of 10am – 2pm each day of the event regardless of the regular # of tickets charged for the game/activity/ride.

Prizes: Vendors operating games for Fiesta Especial agree to provide prizes to each player, with higher-value prizes awarded to winners at different levels of achievement and consolation prizes awarded to all other players. Vendors may elect to utilize lower-valued prizes awarded to winners using the “Free Ride/Game” voucher mentioned in the Charitable Intent section above.

Food Permits: Fiesta Especial will obtain all food permits required for the day of the event. Vendor agrees to provide Fiesta Especial with an accurate and complete list of food or drink items to be served at the Vendor’s booth(s) and to abide by the Operational Guidelines for Temporary Food Establishments established by the City of Windcrest Health District (copy attached). Vendor agrees that Fiesta Especial will deduct the portion of any food permit fees that apply to Vendor’s booth(s) from the total owed to the Vendor from food/game tickets collected by the Vendor during the event. All food vendors must come fully self-sufficient with tent, extension cords, covered serving units, gloves, hair nets, 3 bucket sanitation station, hand-washing station, tables, chairs, copy of your temporary food vendor permit and proof of food handler training.

Hours of Operation: Vendor may drop off equipment and supplies at Rackspace entrance between the hours of 7:00 a.m. and 9:00 a.m. on April 20, 2012. Vendor agrees to have its food/game booth(s) ready for operation by 10:00 a.m. and will continue operations until 10:00 p.m., April 21st. Vendor is responsible for all set-up, staffing, break-down and clean-up of their assigned area at Rackspace.

Parking: All Vendor vehicles (excluding mobile food units) must be parked in designated areas.

Electricity: Electricity is available for an additional charge. If you do not specify the need for electricity on your Vendor Registration form, it WILL NOT be available for you at the event.



Fiesta Especial 2012

Fiesta Especial Vendor Agreement

Tables/Chairs/Tenting: All vendors must provide their own table, chairs and tenting for this event. Fiesta Especial will not provide these items. Tables, Chairs and Tenting may be rented from Fiesta Especial.

Distribution of Funds: Vendor will collect food/game tickets from guests, in exchange for food, games, activities or products, to be placed in a sealed container supplied by Fiesta Especial. At the end of each day of the event, the Vendor and a representative from Fiesta Especial will count and record the number of tickets in the container. Fiesta Especial will make payment to the Vendor (or charity designated by the Vendor) for 80% of the total collected, less any food permit fees or uncollected registration fees within 10 (ten) business days.

Rackspace and City of Windcrest Rules: Vendor agrees to abide by all rules established by Rackspace and/or the City of Windcrest. No pets are allowed on the premises. Service animals will be allowed and there will be designated toileting areas. Vendors may use temporary paint/chalks on the cement as needed.

Fiesta Especial Rules: Vendor understands that Fiesta Especial is an alcohol-free, drug-free, weapon-free and event, and agrees to contact a representative of Fiesta Especial or Rackspace immediately if any of these items are detected at the event.

Liability: Vendor agrees to indemnify and hold harmless City of Windcrest, Fiesta Commission, Rackspace, Fiesta Especial, River City Christian School, Reaching Maximum Independence, disABILITYsa.org, and u|ability from and against any and all loss, cost, damage, liability, injury or expense (including attorney’s fees) arising from or by reason of any accident or other occurrence to anyone, including the Vendor, its agents, employees and volunteers, which arise from or by reason of the Vendor’s participation in Fiesta Especial or use of Rackspace’s premises or any part thereof. The Vendor agrees to be responsible for any damage or pilferage to Rackspace property or its belongings, whether directly or indirectly caused by Vendor’s agents, staff or volunteers.

Entire Agreement: This Agreement shall supersede any and all existing agreements between Vendor and Fiesta Especial relating to terms of Vendor’s participation in Fiesta Especial or its use of Rackspace property and contains the understanding of the parties with respect to same.

Governing Law and Venue: This Agreement shall be governed by and construed in accordance with the laws of the State of Texas without reference to its conflicts of law or choice of laws rules. Venue for any dispute arising hereunder or any action to interpret, clarify or enforce this Agreement shall be in Bexar County, Texas.

Authority to Bind Organization: The undersigned individual hereby personally warrants and represents that he/she has authority to bind Vendor, and its agents, staff or volunteers, and is fully authorized to execute this Agreement on Vendor’s behalf.

Vendor

Fiesta Especial

Signature

Date

Signature

Date